## AGILE NETWORK INDIA

### Want to host an ANI Meetup?

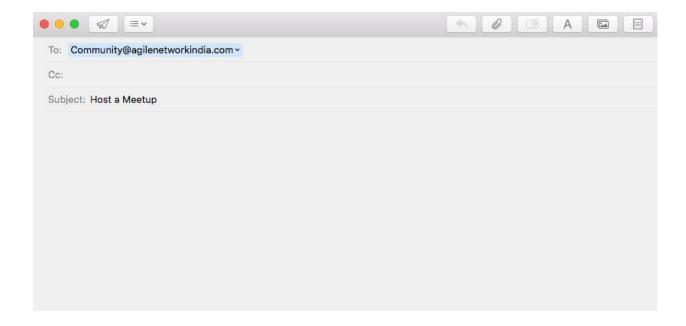
First, identify the theme for the meetup and what value it could bring to <del>our</del> the community.

A meetup simply can be a brief gathering of few people, in a semi-formal setup, hosted by an enterprise, startup, college or institution at a meeting room with facilities like projector and chairs. A successful meetup must have a great agenda for bringing value-added content and conversation for the audience. That's it.

# Steps to host a Meetup

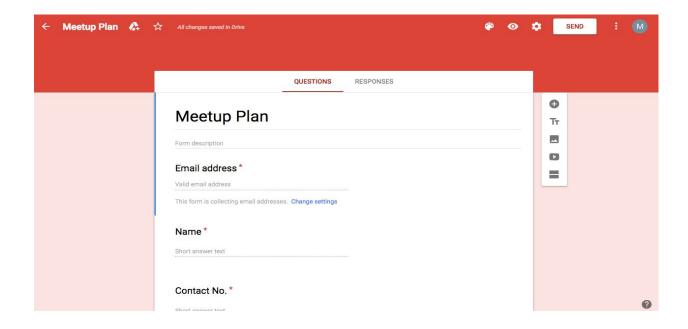
#### Step1: Connect with us

You can simply express your interest to host a meetup at a company, college, institution, or even you can at any other venue as well. Just write about same to <a href="mailto:community@agilenetworkindia.com">community@agilenetworkindia.com</a> and connecting with ANI team for possible support. ANI team would provide you the assistance required to plan a meetup.



#### Step 2: Identify the agenda

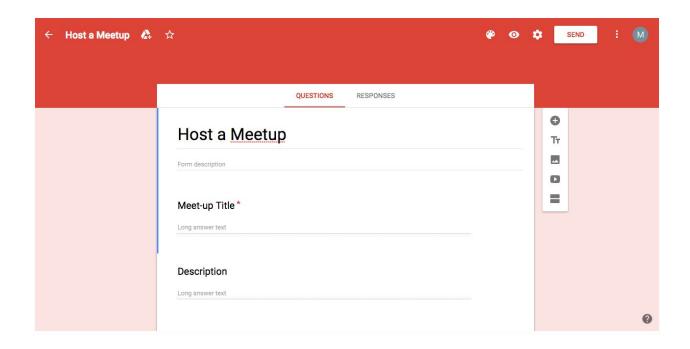
A great meetup always has a meaningful agenda. This is important to research suitable Themes, identify suitable Speakers, find a Venue, Date and Time as part of planning the meetup. You can share initial thoughts for planning the meetup at <a href="https://docs.google.com/forms/d/1z0lseyAqsYcqU1WqP3sVW8f3BBc9Xp3okdnXhosy2">https://docs.google.com/forms/d/1z0lseyAqsYcqU1WqP3sVW8f3BBc9Xp3okdnXhosy2</a> TY/edit



#### **Step 3:** Identifying Speakers and Panelists

Once the theme is agreed, identifying and inviting speakers to share session proposal and present at Agile Network India Meetup is the immediate next step. Interested speakers can simply fill this Session Submission at

https://docs.google.com/a/innovationroots.com/forms/d/1DOf6Y3JGLA5biDr1ZNzhnsLW5Vp41VKLN2eXCf4s7Yo/edit?usp=drive\_web



**Step 4:** Session review and finalization

ANI team facilitates Session review process referring the ANI review process at <a href="http://www.agilenetworkindia.com/about-us/review-process/">http://www.agilenetworkindia.com/about-us/review-process/</a>



#### **Step 5:** Announcement meetup program

Once the sessions are finalized, meetup program is announced to ANI channels and open for people to register at

http://meetup.com/Agile-Leadership-and-Management-Network/

Information about Point of Contact and Venue would be published and shared with registered participants via meetup.

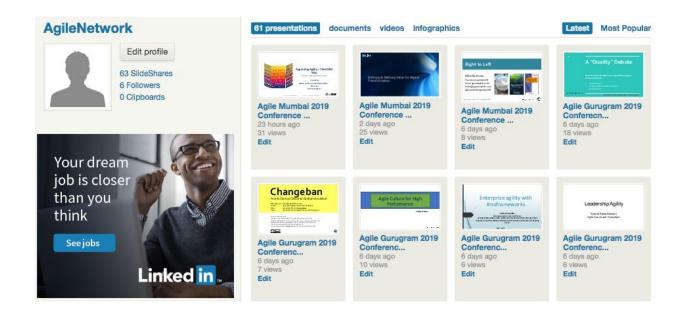
**Step 6:** Hosting, Facilitating and Presenting the Event

Host and Facilitator plan and drive the event as per the schedule and assisted by ANI team for all the support required to make the event successful.



#### **Step 7:** Event Presentations, Pictures, Videos, and other artifacts

All the artifacts used at the event are available at ANI Channels and Website post the event. Participants can also share meetup photos and other artifacts on the meetup page.



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